Montana Association

State Officer Candidate
School District Approval Form

_____ is an active member of the Business Professionals of America, Montana Association and is running for a state office. As part of the responsibilities of a state officer, students will be required to attend several meetings. The dates of these meetings for this school year are: **three days in late May/early June for leadership camp, two days in October/November for conference planning**, **two days in December/January for conference planning and a Governor's reception, four days in March for state conference, and one week in late April/early May for the national conference** (this last meeting is the national conference and is not mandatory). Depending on the location of these meetings, other days may be needed for travel. If elected to this office, students will gain leadership skills and experience along with the continuing opportunity to improve skills that will help them to be better student leaders. As you can see, it may be necessary to be away from school on occasion. In addition, transportation and supervision are local school and chapter responsibilities. The local chapter advisor, the local school administration, and the parents of the student will coordinate together to ensure the students is provided with the necessary transportation and supervision to attend the above noted meetings. The Montana Association requires the school district be informed of these facts so preliminary discussions and plans can be made for absences, supervision and travel in the event this chapter member is elected to office. It is essential that the local school district support the state officer in these extra requirements.

I agree to allow _____ to be away from school on the above-stated days and will ensure there is proper supervision, travel arrangements and time away from school to fulfill his/her responsibilities as a Montana Business Professionals of America State Officer.

_____	_____	_____
Administrator's Signature	Title	Date

_____	_____
Mailing Address	Telephone No.